



San Miguel County

Request for Public Records

In accordance with the New Mexico Public Records Act, NMSA 1978, § 14-2-1et seq., as amended, I would like to inspect and/or copy the following documents: (Please identify records with reasonable particularity) Submit completed form to: **San Miguel County Clerk's Office, 500 W. National Suite 113, Las Vegas, NM 87701**

I promise to pay copying charges of **.50** per page. If the charges will exceed \$_____ please call me to discuss. I understand that I may be asked to pay the fee for copies in advance before the copies are made. (Please print clearly)

Name of Requester

Date

Signature

Telephone Number

Address

City/State

Zip Code

Email Address

Fax Number

FOR DEPARTMENT USE ONLY

<p>The request to inspect public records is:</p> <p>Approved _____</p> <p>Disapproved for the following reason(s):</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>3 Day Notice _____</p> <p>15 Day Deadline _____</p> <p>Date Completed _____</p> <p># of copies _____</p> <p>Cost _____</p>
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