

Sole Source Website Posting Justification Form

Date: 12/1/2017

Department: Fire Department

Requisition #: REQ1800659

SS#:FY1718-004

This form must be completed by the requesting department along with the sole source justification form and the campaign disclosure form.

Sole source procurement is authorized when there is only one source practicably available for the goods or services required. The following data must be submitted when a department is requesting a sole source purchase:

Departmental Responsibilities:

1. Vendor Being Requested for Purchase:

Waterways of New Mexico, LLC

2. Nature of Purchase:

Needed for annual hose and ladders testing.

3. Amount of Purchase:

\$3,493.92 This amount will depend on the number of linear feet of both hose and ladder within each Volunteer Fire Department.

4. What will it be used for:

Annual hose and ladders testing.

5. Quantity Being Requested:

12 Volunteer Fire Departments will need to have this testing done.

This information will be posted on the San Miguel County website for 30 days. If no responses are received we will proceed with original requisition.

Recommendation:

Approved:

Elected Official/Department Supervisor 12/4/2017 Date

Finance Department 12/5/2017 Date

Approved:

County Manager's Approval (\$5,000.00) Date

FINANCE USE ONLY

Posting Begin Date	12/7/2017
Posting End Date:	1/8/2018