

**San Miguel County**  
**Invitation for Bids for Pest and Rodent Control**

San Miguel County is soliciting bids for Pest and Rodent Control Services for all county buildings. The term of the services is for one (1) year with the option to renew for three (3) additional one (1) year periods at the same price and terms.

**Scope of Work**

- Vendor is to provide pest and rodent control services to county buildings at all designations within the county's jurisdiction during regular working hours and after regular working hours as needed.
- Pest and rodent control services include but are not limited to: spraying for Roaches, Silverfish, Crickets, Centipedes, Bees, Wasp, Rats and/or Mice and/or any other pests.
- Special animal control services include but are not limited to: trapping, baiting and removing Skunks, Bats, Squirrels, Rabbits, Snakes, Raccoons, Porcupines, Pigeons, and/or other rodents or predatory animals.

**Basis of Award**

The County will hire one or more vendors based on cost and the vendor's ability to meet the mandatory specifications. The cost per area and hourly costs shall include all overhead.

The County may award any or all services areas and may award areas at a rate that is most beneficial to the County.

Material costs shall be charged to the County without any markups. The County reserves the right to inspect records of the vendors to ensure that material costs are not marked up.

Rental equipment costs for extraordinary items shall be charged to the County without any markups. The vendor shall provide evidence of costs.

**Mandatory Specifications**

- Proof of insurance necessary to provide Pest Control Services as required by the State of New Mexico.
  - San Miguel County requires proof of a minimum of \$1,000,000 General Liability Insurance naming San Miguel County as an additional insured.
- Proof of San Miguel County Business License
- Proof of a Pesticide Applicator License from the New Mexico Agriculture Department.
- Vendor must have the necessary tools and/or equipment needed to perform services.
- Vendor must be willing to agree to the conditions of the attached contract.
- Vendor shall only provide services when a work order has been assigned by San Miguel County and shall attach completed work order to invoices submitted for payment. (See Exhibit A )
- Vendor shall provide services within ten (10) days from the date of the work order.
- In the case of an emergency, vendor shall respond to service calls within eight (8) hours of being called during normal business hours and within twelve (12) hours outside of normal business hours.
- Vendor will be required to sign in at each location as verification of said services being completed.
- Vendors shall follow all safety policies and procedures to include but not limited to OSHA and NFPA Life Safety requirements and regulations at all times while providing said services.

## Response to Pest Control Services Bid

Name of Company: \_\_\_\_\_

Name of Authorized Agent: \_\_\_\_\_

Each Service Area is required to have a separately identifiable cost. Complete the monthly, bi-monthly and quarterly cost per area for each service area. Failure to do so may be grounds of rejecting the bids.

SERVICE AREA			Monthly Cost Per Area	Bi-Monthly Cost Per Area	Quarterly Cost Per Area
1	County Administration Building	500 West National Ave Las Vegas NM			
2	Fourth District Court House	498 West National Ave Las Vegas NM			
3	District Attorney Building	1800 New Mexico Ave Las Vegas NM			
4	County Annex Building	518 West Valencia Las Vegas NM			
5	Public Health Building	18 Gallegos Road Las Vegas NM			
6	4H Building	20 Gallegos Rd Las Vegas NM			
7	Tri County Family Justice Center	2534 Ridge Runner Rd Las Vegas NM			
8	Sheriff Station	1224 Railroad Ave Las Vegas NM			
9	Public Services Facility (4 Bldings)	238 NM Highway 250 Las Vegas NM			
10	Detention Center Facility	26 NM 283 Las Vegas NM			

A	Solid Waste Convenience Centers (9 Sites)				
A-1	Pecos	36 County Road B52 Pecos NM			
A-2	Ilfeld	4 Big Chief Road Ilfeld NM			
A-3	Villanueva	15 Dodge Dr Villanueva NM			
A-4	San Miguel	19 County Road B38 San Miguel NM			
A-5	Bernal	447 County Road B26A Bernal NM			
A-6	Kearney	38 NM Highway 283 Las Vegas NM			
A-7	Camp Luna	711 Maximilliano Dr Las Vegas NM			
A-8	Sapello	26 County Road A1 Sapello NM			
A-9	Rociada	356 NM Hwy 105 Rociada NM			

B	Fire Stations/Substations (20 Sites)				
B-1	Gallinas VFD	26 NM Highway 65 Las Vegas NM			
B-2	ConchasVFD Main	422 Big Mesa Ave Conchas NM			
B-3	Conchas VFD Sub	408 Bell Ranch Rd Conchas NM			
B-4	Conchas VFD Sub	65 Mica Drive Conchas NM			
B-5	El Pueblo VFD Main	75 NM Highway 484 Ribera NM			
B-6	El Pueblo VFD Sub	16 County Rd B29E Villanueva NM			
B-7	Ilfeld VFD	87 County Rd B43B Ilfeld NM			
B-8	Rowe VFD Main 1	196 Frontage Rd 2116 Rowe NM			
B-9	Rowe VFD Sub 1	100 NM 63 Rowe NM			
B-10	Rowe VFD Main 2	122 Tierra Del Dios Rd Ribera NM			
B-11	Cabo Lucero VFD	21 County Rd A29 Las Vegas NM			

B-12	Cabo Lucero VFD Sub	683 County Rd A19A Las Vegas NM			
B-13	Sheridan VFD	3327 Frontage Rd 2116 Las Vegas NM			
B-14	Trementina VFD	9 NM Highway 419 Trementina NM			
B-15	Tecolote VFD	91 County Rd B47A Las Vegas NM			
B-16	Pecos Canyon VFD	1640 NM Highway 63 Terrero NM			
B-17	Sapello VFD Main	423 NM Highway 94 Sapello NM			
B-18	Rociada Sapello VFD	278 NM 105 Sapello NM			
B-19	San Ignacio Sapello VFD	108 County Rd A3A Sapello NM			
B-20	La Placita VFD	1065 NM 65 Montezuma NM			
	<b>Total Cost for all Buildings</b>				

**Hourly Cost for Service Calls (Pest and Rodent Services)** \$ \_\_\_\_\_

**Hourly Cost for Special Services (Animal Control Services)** \$ \_\_\_\_\_

I, the undersigned, acknowledge the ability to bind the company. I also acknowledge the company's ability to meet all mandatory requirements and agree to the terms and conditions of the proposed contract.

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Date