

**MINUTES OF REGULAR MONTHLY MEETING OF
SAN MIGUEL COUNTY BOARD OF COMMISSIONERS
HELD WEDNESDAY MAY 10, 2017 BEGINNING AT 2:00 P.M.**

CALL TO ORDER

The San Miguel County Board of Commissioners held its regular monthly meeting on Tuesday May 10, 2017, beginning at 2:00 p.m. The meeting convened at the Village of Pecos Chambers located at 92 South Main St. Pecos, New Mexico 87552.

ROLL CALL:

Upon a call of the roll, Chairman Rock Ulibarri present, Vice-Chairman Arthur J. Padilla present, Commissioner Janice Varela present, Commissioner Maria Martinez present, and Commissioner Chris Najar present and a quorum was duly noted.

PLEDGE OF ALLEGIANCE AND SALUTATION TO NM STATE FLAG

Commissioners, staff and citizens in attendance joined in the pledge and salute.

APPROVAL OF AGENDA

San Miguel County Commissioner Janice Varela requested that Item #1 from the regular order be moved to right after the approval of the agenda. Commissioner Varela also informed the Commission that there was an error on Item #1. It should state, The Pecos Panthers have excelled in the 16-17 school year winning three state titles (3A Division) for Cross Country, Basketball, and Cheerleading.

Motion made by Commissioner Najar to approve the agenda changes being made. Second by Vice-Chairman Padilla. Motion carried.

APPROVAL OF MINUTES

Motion made by Commissioner Najar to approve the minutes of the April 11, 2017 Regular meeting. Second by Commissioner Martinez. Motion carried.

INTRODUCTION OF NEW SAN MIGUEL COUNTY EMPLOYEE

**ROBERT GARCIA-DWI TRANSIT OPERATOR/SAFE RIDE HOME AND VETERANS
TRANSPORTATION SERVICE-TEMPORARY PART TIME EMPLOYEE SAN MIGUEL COUNTY DWI
DIVISION**

Presenter: Eileen Sedillo, Human Resource Supervisor

Human Resource Supervisor Eileen Sedillo presented to the Commission the New San Miguel County Employee, Robert Garcia. Mr. Garcia will be a temporary part time employee for DWI Transit Operator/Safe Ride Home and Veterans Transportation Service.

PUBLIC INPUT FORUM

Rosa Gallegos-road issues complemented the road department for all the work they have done but still need to address more issues, happy with Peter Vigil's work.

Kerri Sedillo- addressed issues in regards to Item #3

Brenda Eagle- addressed issues in regards to item #3

Ray R Sedillo- addressed issues in regards to Item #3

Randy Nakasone (presented by Amaya Hernandez) - sanctuary in SMC

Jane Leason (presented by Lydia Roman) - sanctuary in SMC

Annette Baca (presented by Carrie) – sanctuary in SMC

Kristine Bennett- (Dr. Eric Romero) – sanctuary in SMC

Arielle Hawney- (Lydia Roman) – sanctuary in SMC

Thomas Gonzales – Road issues in Gonzales happy with Peter Vigil's work continue with the good work

Ralph Lambach- addressed issues in regards to Item #3

Carol Horwitz- addressed issue of getting their permit for Wednesdays and Saturdays for the Farmers Market

Salvador Higgins- addressed religious issues-road issues- fracking

NEW BUSINESS

PRESENTATION: MECHA DE NMHU ON FUTURE COLLABORATION WITH SAN MIGUEL COUNTY COMMISSION

Presenter: MECHA DE NMHU and Dr. Eric Romero

Mecha De NMHU group member Lydia Rebecca Roman Gonzales and Dr. Eric Romero presented to the Commission the "Dream Team." Ms. Lydia Rebecca Roman Gonzales informed the Commission that they have been working to create sanctuary for the immigrants in SMC.

PRESENTATION: UPDATE ON SENIOR CITIZEN PROGRAM

PRESENTER: Wanda Salazar Manager and Richard Trujillo, Las Vegas City Manager

Las Vegas City Manager Richard Trujillo and Wanda Salazar informed to the Commission that they are working to continue to provide food services to our Senior Citizens here in San Miguel County.

PRESENTATION: ROBERTS RULES OF ORDER

PRESENTER: Chairman Rock Ulibarri.

San Miguel County Chairman Rock Ulibarri presented to the Commission the Roberts Rules of Order. This is referred to as the 11th Addition. Chairman Ulibarri stated that he is hoping the Commission adopts the 11th Addition at next month's meeting as the rules that the County will govern.

REGULAR ORDER

1. RESOLUTION 05-10-2017-CM-IN DECLARING MAY 10, 2017 PECOS PANTHER DAY IN SAN MIGUEL COUNTY

San Miguel County Commissioner Janice Varela informed the Commission the Pecos Panthers have excelled in the 16-17 school year winning three state titles for Cross Country, Basketball and Cheerleading. Ms. Varela recognized two of the basketball players that took state fifty-one years ago, Charlie Vigil and Gene Garcia. Ms. Varela requested the Commission review, discuss, and approve Resolution 05-10-2017-CM-IN declaring May 10, Pecos Panther Day in San Miguel County.

Motion made by Commissioner Varela to review, discuss, and approve Resolution 05-10-2017-CM-IN. Second by Vice-Chairman Padilla. Motion carried.

Motion made by Commissioner Najar to return to regular session. Second by Vice-Chairman Padilla.

2. **RESOLUTION NO. 05-10-2017-CODE OF CONDUCT**

San Miguel County Chairman Rock Ulibarri informed the Commission he is proposing a code of conduct and ethics ordinance. Chairman Ulibarri informed the Commission the Resolution is being submitted for review and adoption. Chairman Ulibarri requested the Commission review Resolution No. 05-10-2017-Code of Conduct and either approve or deny the Resolution.

Motion made by Commissioner Najar to approve Resolution No. 05-10-2017- Code of Conduct. Second by Commissioner Varela. Motion carried.

3. **APPEAL OF CONDITIONAL USE PERMIT CU-0245**

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission at the December 28, 2016 County Commission Meeting Mr. Christopher Trujillo was granted 90 days to come up with a business plan, and as of today he has complied with that request. Mr. Tafoya informed the Commission the office of the DOT has received Mr. Trujillo application, but it is still under review no action has been taken.

Motion made by Commissioner Najar to table the permit CU-0245, until further notice from the DOT. Second by Vice-Chairman Padilla. Motion carried.

4. **RATIFICATION OF BID ADVERTISEMENT FOR SHERIFF DEPARTMENT**

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission that San Miguel County, through its on-call architect Soleil West, has issued an invitation for sealed bids for the San Miguel County Sheriff Department building. Mr. Tafoya requested the Commission ratify the action taken by County staff in issuing the invitation to bid.

Motion made by Vice-Chairman Padilla to ratify the action taken by County staff. Second by Commissioner Najar. Motion carried.

5. **AGREEMENT FOR JUVENILE RESIDENT CONFINEMENT- COUNTY OF SANTA FE, NM, AND SAN MIGUEL COUNTY, NM**

San Miguel County Warden Patrick Snedeker informed the Commission of an Agreement for Juvenile Resident Confinement by and between Santa Fe and San Miguel County for the housing and care of the juvenile detainees at the Santa Fe County Youth Development Program location. The cost for each juvenile resident is

\$185.00 per day. Mr. Snedeker requested the Commission review and approval of the agreement for the Juvenile Resident Confinement between San Miguel County and Santa Fe County.

Motion made by Commissioner Najjar to review and approve the Agreement for Juvenile Resident Confinement. Second by Vice-Chairman Padilla. Motion carried.

6. **2ND RENEWAL AGREEMENT- CARE OF PRISONER (S) CONTRACT- GUADALUPE COUNTY, NEW MEXICO AND SAN MIGUEL COUNTY, NEW MEXICO**

San Miguel County Warden Patrick Snedeker informed the Commission of the 2nd Renewal Agreement by and between Guadalupe County and San Miguel County for the housing and care of Guadalupe county inmates at the San Miguel County Detention Center. The cost of housing per inmate/per day is \$90.00 along with a \$20.00 booking fee. Mr. Snedeker requested the Commission review and approval of the 2nd Renewal Agreement-Care of Prisoner(s) Contract.

Motion made by Commissioner Najjar for the review and approval of the 2nd Renewal Agreement- Care of Prisoner (s) Contract. Second by Commissioner Martinez. Motion carried.

7. **APPROVAL TO NEGOTIATE A CONTRACT- FOR AWARD- SECURUS TECHNOLOGIES- FOR THE PROVISION OF AN INMATE TELEPHONE SYSTEM/AUTOMATED JAIL MANAGEMENT SYSTEM- SAN MIGUEL COUNTY DETENTION CENTER.**

San Miguel County Warden Patrick Snedeker informed the Commission of a competitive sealed proposal document that was prepared specifically for the San Miguel County Detention Center, for the provision of an Inmate Telephone System/Automated Jail Management System at the San Miguel County Detention Center. Mr. Snedeker informed the Commission that an advertisement was published on March 17, 2017 and two proposals were also received and evaluated by an evaluation committee. Mr. Snedeker is requesting the Commission approval to negotiate a contract with Securus Technologies for the provision of an inmate Telephone System/Automated Jail Management System and to bring it before the Commission for approval at next month's meeting on June 13, 2017.

Motion made by Commissioner Varela to review and approval to negotiate a contract for award Securus Technologies. Second by Commissioner Najjar. Motion carried.

8. **RECOMMENDATION TO AWARD THE EL PUEBLO FIRE STATION ROOFING PROJECT TO JMC ROOFING**

San Miguel County Fire Chief Elauterio "Mike" Montano informed the Commission that on April 13, 2017, bids were opened for a roofing project at El Pueblo Fire Station. Two bids were received. The bids thus received met the requirements as detailed in the instructions for bidders both bidders are required licensure to perform work needed. Mr. Montano along with Kevin Balciar of Soleil West recommended awarding the project to JMC Roofing as the lowest most qualified bidder. Mr. Montano requested the Commission review and approve the recommendation to award the bid to JMC Roofing, the lowest, most qualified bidder.

Motion made by Vice-Chairman Padilla to approve the recommendation to award the El Pueblo Fire Station Roofing Project to JMC Roofing. Second by Commissioner Varela. Motion carried.

9. **RECOMMENDATION TO AWARD THE CABO LUCERO WATER STORAGE PROJECT TO NEW IMAGE CONSTRUCTION**

San Miguel County Fire Chief Elauterio “Mike” Montano informed the Commission on April 17, 2017, this division opened bids for the Cabo Lucero Water Storage Project. One bid was received. The bid received met all requirements. The bidder, New Image Construction, has all required licensure to perform the work needed. It is the recommendation of Mr. Montano and Kevin Balciar of Soleil West award the project to New Image Construction. Mr. Montano requested the Commission review and approve the recommendation to award the bid to New Image Construction.

Motion made by Commissioner Najar to approve the recommendation to award the bid to New Image Construction. Second by Commissioner Martinez. Motion carried.

10. **NEW MEXICO STATE POLICE DISPATCH CONTRACT**

San Miguel County Sheriff Gary Gold informed the Commission the Sheriff’s Office is requesting continuance of agreement between San Miguel County Sheriff’s Office and New Mexico State Police District 2, for communications/dispatch services for our deputies. Mr. Gold requested the Commission review and approve the New Mexico State Police Dispatch Contract.

Motion made by Commissioner Martinez to approve the New Mexico State Police Dispatch Contract. Second by Commissioner Najar. Motion carried.

11. **ANIMAL SHELTERING SERVICES AGREEMENT**

San Miguel County Sheriff’s Office is respectfully requesting the continuance of agreement between San Miguel County and the Animal Welfare Coalition of Northeastern New Mexico. No changes have been made other than the dates. Mr. Gold requested the Commission review and approve the Animal Sheltering Services Agreement.

Motion made by Commissioner Varela to approve the Animal Sheltering Services Agreement. Second by Vice-Chairman Padilla. Motion carried.

12. **APPROVAL OF BID AWARD OF THE SAN IGNACIO 2016 COUNTY ROAD IMPROVEMENTS PROJECT TO THE LOWEST MOST QUALIFIED BIDDER.**

San Miguel County Public Works Supervisor Morris Madrid informed the Commission the San Miguel Public Works Division went out for advertisement and opened bids on April 27, 2017. A bid has been recommended to be awarded to Rocky Road as the lowest most qualified bidder on the 2016 County Road Improvements Project in San Ignacio. Mr. Madrid requested the Commission approve and recommend awarding the bid to Rocky Road the lowest most qualified bidder.

Motion made by Vice-Chairman Padilla to approve awarding bid to the lowest most qualified bidder Rocky Road. Second by Commissioner Martinez. Motion carried.

13. APPROVAL OF BID AWARD OF THE CANONCITO 2016 COUNTY ROAD IMPROVEMENTS PROJECT TO THE LOWEST MOST QUALIFIED BIDDER

San Miguel County Public works Supervisor Morris Madrid informed the Commission the San Miguel County Public Works Division went out for advertisement and open bids on April 27, 2017. A bid has been recommended to Rocky Road, as the lowest most qualified bidder on the 2016 County Road Improvements Project in Canoncito. Mr. Madrid requested the Commission approve and recommend awarding the bid to Rocky Road being the lowest most qualified bidder.

Motion made by Vice Chairman Padilla to approve the bid to lowest most qualified bidder Rocky Road. Second by Commissioner Martinez. Motion carried.

14. APPROVAL OF BID AWARD OF THE LAS DISPENSAS 2016 COUNTY ROAD IMPROVEMENTS PROJECT TO THE LOWEST MOST QUALIFIED BIDDER

San Miguel County Public works Supervisor Morris Madrid informed the Commission the San Miguel County Public Works Division went out for advertisement and opened bid on April 27, 2017. A bid has been awarded to Rocky Road as the lowest most qualified bidder on the 2016 County Road Improvements Project in Las Dispensas. Mr. Madrid is requesting the Commission to approve and recommend awarding the bid to Rocky Road being the lowest most qualified bidder.

Motion made by Vice-Chairman Padilla to approve awarding bid to the lowest most qualified bidder being Rocky Road. Second by Commissioner Martinez. Motion carried.

15. APPROVAL OF BID AWARD OF THE GONZALES RANCH 2016 COUNTY ROAD IMPROVEMENTS PROJECT TO THE LOWEST MOST QUALIFIED BIDDER

San Miguel County Public Works Supervisor Morris Madrid informed the Commission the San Miguel County Public Works Division went out for advertisement and opened bids on April 27, 2017. A bid has been awarded to Rocky Road as the lowest most qualified bidder on the 2016 County Road Improvements Project in Gonzales Ranch. Mr. Madrid requested the Commission to approve and recommend awarding the bid to Rocky Road being the lowest most qualified bidder.

Motion made by Vice-Chairman Padilla to approve awarding bid to the lowest most qualified bidder being Rocky Road. Second by Commissioner Martinez. Motion carried.

16. PUBLIC SERVICE DIVISION REPORT FOR THE MONTH OF APRIL 2017

San Miguel County Public Service Division Road Foreman Arnold Lopez presented to the Commission the monthly road maintenance, blading and crusher issues for the month of April 2017.

This is for informational purposes only.

17. RESOLUTION NO. 05-10-17-RA01; ADDITION OF LONE WOLF RD., A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL E-911 ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO

San Miguel County Information Technology Supervisor Diego Trujillo informed the Commission that during a routine audit of San Miguel County addressing data, it was discovered that there are three addressed structures on a single road located off Sheridan Road. It was proposed that San Miguel County Commissioners review and take appropriate action on road naming in order to promote the health, safety, and welfare of the public for any private road that provides access to three or more structures as per Ordinance No SMC-07-13-99-ORD-2, Section 4.1-C. Letters were sent out on August 31, 2016 notifying the residents of the County’s intent to name the Road. The deadline to submit a petition to select a different road name was September 30, 2016. All three residents submitted a road naming petition requesting the road name of Lone Wolf Road, and because the road name was required the \$100.00 fee has been waived. Mr. Trujillo requested the Commission review and approve Resolution No 05-10-17-RA01; addition of Lone Wolf Road.

Motion made by Vice-Chairman Padilla to review and approve Resolution No. 05-10-17-RA01; addition of Lone Wolf Road. Second by Commissioner Varela. Motion carried.

18. RESOLUTION NO. 05-10-17-RA02; ADDITION OF POOR BOYZ RD., A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL E-911 ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO

San Miguel County Information Technology Supervisor Diego Trujillo informed the Commission that during a routine audit of San Miguel County addressing, it was discovered that there are three addressed structures on a single road located off Sheridan Road. It was proposed that San Miguel County Commissioners review and take appropriate action on road naming for any private road that provides access to three or more structures as per Ordinance No. SMC-07-13-99-ORD-2 Section 4.1-C. Letters were sent out on August 16, 2016 notifying the residents of the County’s intent to name the road. The deadline to submit a petition to select a different road name was September 2, 2016. All three residents returned a road name petition agreeing to the name “Poor Boyz Road.” This road name has been determined to be acceptable by SMC Rural Addressing Staff, and because this road name was required and not requested the \$100.00 fee has been waived. Mr. Trujillo requested the Commission review and approve Resolution No. 05-10-17-RA02.

Motion made by Vice-Chairman Padilla to review and approve Resolution No. 05-10-17-RA02 addition of Lone Wolf Road. Second by Commissioner Varela. Motion carried.

19. RESOLUTION NO. 05-10-17-RA03; ADDITION OF STARGAZER DR, A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL E-911 ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO

San Miguel County Information Technology Supervisor Diego Trujillo informed the Commission that during a routine audit of San Miguel County Rural addressing it was discovered that there are four addressed structures on a single private road located off County Road A20 near Romeroville. According to San Miguel County Ordinance No SMC-07-13-99-ORD-2, Section 4.1-C it is proposed that San Miguel County Commissioners please review and take appropriate action in road naming for any private road that promotes health, welfare and safety of the public. On September 19, 2016 letters were sent out to the residents informing them of the County’s intent to name the road. A deadline date of October 7, 2016 was given to select a petition requesting a different name change. All Four residents submitted a letter agreeing to the road name of “Stargazer Dr.” Since the road name was required and not requested the \$100.00 fee was waived. Mr. Trujillo requested the Commission review and approve Resolution No 05-10-17-RA03.

Motion made by Vice-Chairman Padilla to review and approve Resolution No 05-10-17-RA04. Second by Commissioner Varela. Motion carried.

20. RESOLUTION NO. 05-10-17-RA04; ADDITION OF VEREDA ALAZAN A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL E-911 ROAD LIST OF SAN MIGUEL COUNTY NEW MEXICO

San Miguel County Information Technology Supervisor Diego Trujillo informed the Commission that during a routine audit of the San Miguel County Rural addressing it was discovered that there are three addressed structures on a single road located off NM Highway 233 near Pecos NM. In accordance to San Miguel County Ordinance No SMC-07-13-99-ORD-2 Section 4.1-C it is proposed that San Miguel County Commissioners please review and take appropriate action in road naming for any private road that promotes health, welfare and safety of the public. On August 26, 2016 letters were sent out to the residents informing them of the County's intent to name the road. A deadline date of September 30, 2016 was given to select a different road name. Two out of the three residents responded back in favor of the road name "Vereda Alazan." This name has been determined to be acceptable by the SMC Rural Addressing staff, and because the road name was required and not requested the \$100.00 fee has been waived. Mr. Trujillo requested the Commission review and approval of Resolution No. 05-10-17-RA04.

Motion made by Vice-Chairman Padilla to review and approve Resolution No 05-10-14-04; addition of Vereda Alazan. Second by Commissioner Varela. Motion carried.

21. DRAFT SPECIFICATIONS FOR THE REQUEST FOR PROPOSALS FOR LEGAL SERVICES

San Miguel County Finance Supervisor Melinda Gonzales informed the Commission the Certified Procurement Officer has created draft specifications for request for proposals for legal services. Ms. Gonzales informed the Commission that they have touched base with several Counties to get their bids for particular services. A committee will be selected to evaluate these bids for such particular services, consisting of some County Commissioners and staff. Out of the top three individuals selected the most qualified individual will be selected to represent this proposal for legal services. Ms. Gonzales requested the Commission seek approval to continue to work on the remaining portions of the Request for Proposals and have the final product reviewed by our County Attorney prior to advertising for these services.

Motion made by Vice-Chairman Padilla to approve the request for proposals for legal services. Second by Commissioner Najjar. Motion carried.

22. SECOND AMENDED LEASE/PURCHASE AGREEMENT

San Miguel County Finance Supervisor Melinda Gonzales presented to the Commission the lease/purchase agreement between Community 1st Bank of Las Vegas and San Miguel County. This agreement needs to be amended to address the wording of the payment cycle and to address property taxes. Ms. Gonzales met with Community 1st Attorney and they came up with this agreement. This Lease/Purchase Agreement is for the County Annex building, where we now house the Assessor's Office. Acting Attorney Bradley A. Springer informed the Commission that he had a couple of comments in regards to this Lease/purchase agreement. Mr. Springer stated that these monies would have had to have been added to this agreement in the beginning. He also stated this agreement is lacking on property taxes, it is unclear when these payments need to be made. Mr. Springer informed the Commission it was best the Commission not make a motion on this agreement because of all these unclear issues.

Motion made by Vice-Chairman to not take action on this agreement for now. Second by Commissioner Najar. No action taken.

23. RATIFY THE RECOMMENDATION MADE BY STAFF TO HIRE PRC CPAS AND CONSULTANTS LLP TO PERFORM THE FY16/17 AUDIT.

San Miguel County Finance Supervisor Melinda Gonzales informed the Commission the Finance Office had received notification from the State Auditor's Office to submit a request for proposals for auditing services for the Fiscal Year 2016/2017. A request for proposal was issued and five companies responded. RPC CPSs and Consultants LLP was the highest ranking company of the proposals received. The recommendation was due to the State Auditor's Office by May 1, 2017, this being the reason that the approval for ratification is being made. A meeting to go over the audit for the Fiscal Year 2016/2017 will take place on May 25, 2017 at 3:00 pm in the Commissioners Chambers. Ms. Gonzales requested the Commission review and approve of the recommendation made by the staff to hire PRC CPAs and Consultants LLP to perform the Fiscal 2016/2017 Audit.

Motion made by Commissioner Martinez to approve the Fiscal 2016/2017 audit. Second by Commissioner Najar. Motion carried.

24. RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF MOTOR GRADER OPERATOR WITH THE SAN MIGUEL COUNTY PUBLIC SERVICE OPERATIONS

PROBATIONARY FULL TIME EMPLOYEE:

JOHNNY TRUJILLO-MOTOR GRADER OPERATOR-EFFECTIVE DATE OF HIRE: APRIL 17, 2017- ANNUAL SALARY \$36,500.00.

San Miguel County Human Resource Supervisor Eileen Sedillo informed the Commission the Motor Grater Operator vacant position was advertised and several applications were received. Interviews were held on March 31, 2017 the committee recommended Mr. Johnny Trujillo as most qualified to fill the position of Motor Grater Operator with the San Miguel County Public Service Operations Division. Ms. Sedillo requested the Commission approval to ratify the hiring of Mr. Trujillo to fill the position of Motor Grater Operator with the San Miguel County Public Service Operations Division.

Motion made by Vice-Chairman Padilla to approve to ratify the hiring of Mr. Trujillo to fill the vacant position of Motor Grater Operator. Second by Commissioner Najar. Motion carried.

25. PERSONNEL ACTIONS OR CHANGES FOR THE MONTH OF APRIL 2017

San Miguel County Human Resource Division Supervisor Eileen Sedillo presented to the Commission the Personnel Actions or Changes that have taken place for the month of April 2017. Ms. Sedillo requested the Commission approve and ratify the personnel actions or changes that have taken place for the month of April 2017.

Motion made by Vice-Chairman Padilla to approve and ratify the personnel actions or changes that have taken place during the month of April 2017. Second by Commissioner Najar. Motion carried.

26. BANK TRANSFERS FOR THE MONTH OF APRIL 2017

San Miguel County Treasurer Chief Deputy Justin Garcia presented to the Commission all bank transfers done for the month of March 2017.

This was for informational purposes only.

27. INDIGENT BURIAL- NEW MEXICO MORTUARY SERVICES

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission the Finance Office has received, reviewed and processed an indigent burial claim from Rivera's Family Funeral & Cremations. Ms. Gonzales requested the Commission ratification of the indigent burial payment.

Motion made by Commissioner Varela to ratify the indigent burial payment. Second by. Motion carried.

28. RESOLUTION 2017-05-10-F1

San Miguel Finance Division Supervisor Melinda Gonzales informed the Commission the budget adjustment to transfer debt service funds to the respective fire district in order to pay off the USDA 1998A and the 1998B loans. Also to redirect a midyear budget transfer of \$150,000.00 that was to be made from the Debt Service Fund (704) to the Courthouse Fund (210). The transfer to Fund 210 will effectively be cancelled and the transfer will go to the General Fund (101). The \$150,000.00 was originally to go to the parking lot but now will be used to pay two lease agreements in full. The first lease agreement is to pay off the County Annex Building the outstanding balance of \$115,927.00 plus interest accrued and the second lease agreement is for our phone system, which outstanding balance is \$20,898.00 plus interest accrued. Ms. Gonzales requested the Commission review and approval of Resolution 2017-05-10-F1.

Motion made by Commissioner Martinez to review and approve of Resolution 2017-05-10-F1. Second by Commissioner Najjar. Motion carried.

29. ACCOUNTS PAYABLE REPORT FOR THE PERIOD OF MARCH 22, 2017 THROUGH APRIL 24, 2017, HOUSING PAYMENT REGISTER FOR THE MONTH OF MARCH 2017

San Miguel County Finance Division Supervisor Melinda Gonzales presented to the Commission the present payments made during the period of March 22, 2017 through April 24, 2017. Also to present the Housing Payment Register for the month of March 2017 as processed by the County of Bernalillo to San Miguel County. Ms. Gonzales requested the Commission review and approval the accounts payable report for the period of March 22, 2017 through April 24, 2017.

Motion made by Commissioner Najjar to review and approve the accounts payable report. Second by Commissioner Najjar. Motion carried.

30. CASH BALANCE REPORT

San Miguel County Finance Division Supervisor Melinda Gonzales presented to the Commission the report for the February 28, 2017 cash balances.

This was for informational purposes only.

31. DISCUSSIONS REGARDING THE FY17/18 INTERIM BUDGET HEARINGS

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission a special meeting will need to be held to present the FY17/18 interim budget to the Commission. A special Meeting is needed in order to go over the FY 17/ 18 budget. Ms. Gonzales informed the Commission the budget is due to DFA by the end of May. Ms. Gonzales requested the Commission discuss dates available for the Special Meeting to go over the FY17/18 interim budget.

Executive/Closed Session

- A. Limited Personnel Matters, as permitted by NMSA 1978. Section 10-15-1(h) (2) (as amended) of the Open Meetings Act. More specifically, Personnel Matters regarding specific county employees.

Attorney-Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act.

Motion made by Commissioner Martinez to go into Executive/Closed Session at 5:52 p.m. Second by Vice-Chairman Padilla. Motion carried.

Roll Call:

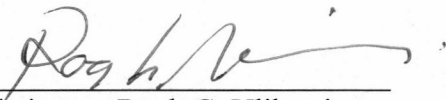
Chairman Rock G. Ulibarri Yes
Vice-Chairman Arthur J Padilla Yes
Commissioner Janice C Varela Yes
Commissioner Maria L Martinez Yes
Commissioner Chris A Najjar Yes

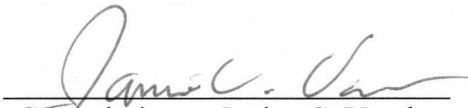
Motion made by Commissioner Najjar to come out of Executive/Closed Session at 6:55 P.M. Second by Commissioner Martinez. Motion carried.


ADJOURNMENT


Motion made by Commissioner Najjar to adjourn the meeting. Second by Commissioner Martinez. Motion carried.

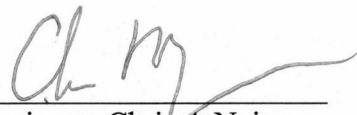
Approved this 13th day of June, 2017 as the Official Minutes of the Board of County Commissioners of San Miguel County, New Mexico, of its Regular Meeting held May 10, 2017.


Chairman, Rock G. Ulibarri
District 1

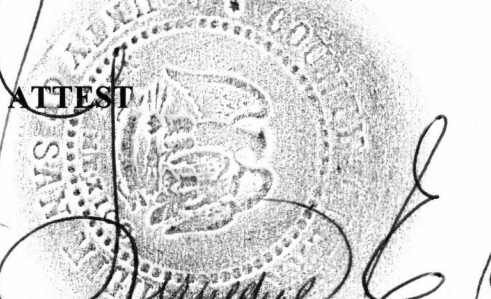

Commissioner, Janice C. Varela,
District 2


Vice-Chairman, Arthur J. Padilla
District 3


Commissioner, Maria L. Martinez
District 4


Commissioner, Chris A. Najar
District 5

ATTEST


Geraldine E. Gutierrez, County Clerk


Minutes Submitted by Arleen Ortiz