



## Human Resource Division

Eileen F. Sedillo

Human Resource Supervisor

Chris A. Najjar  
Chairman - District 5

Janice C. Varela  
Vice-Chair - District 2

Rock G. Ulibarri  
Commissioner - District 1

Arthur J. Padilla  
Commissioner - District 3

Maria L. Martinez  
Commissioner - District 4

Vidal Martinez, Ed. D.  
County Manager

### SAN MIGUEL COUNTY EMPLOYMENT OPPORTUNITY

San Miguel County is accepting applications for Skilled Laborer. The position involves the operation and maintenance of various types of light motorized equipment used in all types of construction, maintenance, and some custodial work and all other duties as listed on the Skilled Labor Job Description as directed by the Transportation Foreman.

#### RANGE I:

#### SALARY RANGE:

\$17,000.00 - \$25,000.00



#### DEADLINE:

Deadline for applications with attached resume is Tuesday, March 20, 2018 at 3:00 p.m. Applications and a detailed job description may be picked up from the San Miguel County Human Resource Office located at 500 West National, Suite 202. You may also obtain an application and a job description by logging on to San Miguel County's Web Site at [www.smcountry.net](http://www.smcountry.net). San Miguel County is an Equal Opportunity and Affirmative Action Employer. The County reserves the right to reject any and all applications.

  
Vidal Martinez Ed. D, County Manager

3/6/18  
Date

  
Eileen Sedillo, Human Resource Supervisor

3.6.18  
Date

Published: March 9, 2018

**SAN MIGUEL COUNTY  
PUBLIC SERVICE OPERATIONS DIVISION  
SKILLED LABORER  
JOB DESCRIPTION**

**RANGE I:**

**Salary:** \$17,000-\$25,000  
**Status:** Classified Position  
**FLSA:** Non-Exempt

**DEFINITION:**

The position involves the operation and maintenance of various types of light motorized equipment used in all types of construction, maintenance, and some custodial work. Work involves a considerable amount of manual labor, use of hand tools and power tools. Directed by the Transportation Foreman.

**General:**

The position is required for heavy lifting and performs strenuous, physical labor under adverse field conditions and construction projects along with building and grounds maintenance including removal of weeds, debris and snow. Also, utilizes appropriate tools and equipment for assigned tasks, cleans and maintains equipment tools and supplies as instructed.

**SPECIAL SKILLS OR REQUIREMENTS:**

Possess a Valid Class D License and be insurable by the County Insurance Carrier.

Must be able to communicate in English and Spanish and retain field work notes on all work that is performed. Writing must be legible and must be able to prepare written reports for others to read.

Position classified as a safety-sensitive position subject to San Miguel County's drug and alcohol testing guidelines and procedures.

**WORK ENVIRONMENT:**

Works outside in varying weather conditions. Considerable physical activity and irregular working hours. Work may be performed in rough terrain and/or inclement weather conditions. Willingness to accept change of geographical assignment. May be required to on-call duty at various times.

**PHYSICAL REQUIREMENTS:**

Health, Strength, and Stamina to perform arduous tasks.

**MOBILITY FACTOR:**

Walk 25%

**PRIMARY WORK POSITION:**

**Primary work position:** Stand 25%, Sit 10%, Bends 10%, Runs 5%, Climbs 10%, Lifts 15%

**SPECIFIC MOVEMENTS:**

Arms: Reach, and extend.

Lifts and carries objects weighing 25 to 100 lbs. and over.


Legs: Bends, walks, squats, and kneels.

Hands: Gross Dexterity, occasionally, grasp/manipulate, frequent speed required, often-bilateral coordination and continuous eye/hand coordination.

**JOB DESCRIPTION APPROVED BY THE SAN MIGUEL COUNTY BOARD OF COMMISSIONERS ON April 29, 2015**

  
\_\_\_\_\_  
County Manager

5/1/15  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Human Resource Supervisor

5/4/15  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date