



Human Resource Division

Eileen F. Sedillo
Human Resource Director

Chris A. Najjar
Chairman - District 5

Janice C. Varela
Vice-Chair - District 2

Rock G. Ulibarri
Commissioner - District 1

Arthur J. Padilla
Commissioner - District 3

Maria L. Martinez
Commissioner - District 4

Vidal Martinez, Ed. D.
County Manager

SAN MIGUEL COUNTY EMPLOYMENT OPPORTUNITY

San Miguel County is accepting applications for the position of Equipment Operator II. Equipment Operator II operates medium and heavy motorized equipment and powered stationary equipment in construction and maintenance of county rights-of-way, structures, and facilities. Any combination of heavy-equipment and maintenance certified heavy equipment operation school or training and/or practical experience operating medium and heavy duty equipment totaling two years preferred, must possess a Class B Commercial Driver's License. This position is under the supervision of the Public Service Operations Supervisor and Transportation Foreman.

PUBLIC SERVICE OPERATIONS DIVISION RANGE II

SALARY RANGE:

\$22,000.00 - \$28,000.00

Deadline for applications is Wednesday, September 5, 2018 at 3:00 p.m. Applications and a detailed job description may be picked up from the San Miguel County Human Resource Office located at 500 West National, Suite 202. You may also obtain an application and a job description by logging on to San Miguel County's Web Site at www.co.sanmiguel.nm.us San Miguel County is an Equal Opportunity and Affirmative Action Employer. The County reserves the right to reject any and all applications.


Vidal Martinez, Ed.D., County Manager

8/22/18
Date


Eileen Sedillo, Human Resource Supervisor

8.21.18
Date

Published: _____, 2018

San Miguel County
Public Works/Road Division
Equipment Operator II
Job Description

DEFINITION:

Performs some labor at times when completing tasks assigned, and operates medium and heavy motorized equipment and powered stationary equipment in construction and maintenance of county rights-of-way, structures, and facilities.

SUPERVISION:

Under direct supervision of the Public Works Supervisor and/or Road Maintenance Supervisor. Finished product or tasks is reviewed for adequacy and completeness. Guidelines include agency policy and procedure, equipment maintenance and safety manuals, motor vehicle laws and oral and written instructions.

Responsibilities and description of Work Performed:

Operates heavy equipment to shape shoulders, channelize drainage areas, mix materials, cut slopes, build shoulders, lay base course material, and plow snow from roadways. Operates backhoe and/or front-end loader to channelize waterways, remove overburden, excavate and loosen material at borrow site, stockpile materials. Operates single axle dump truck with snowplow, trailers and water tanks. Operates tandem axle dump truck hauling road materials. Operates large tractor to pull rollers, or other compacting equipment to compact road materials. Operate loader to push materials, loads dump trucks, stockpiles material, excavates culvert sites, cuts slopes and backfill work sites. Performs minor and major adjustments, minor mechanical repairs. Loads and unloads materials and equipment, operates heavy equipment to excavate structure site, channelize drainage areas, load road materials, stockpile backfill and dress borrow pits. Operates backhoe to excavate and trench. Operates service truck to haul fuel and equipment, operates medium size truck install maintenance and repair signs and signs and inspect bridges. Operates Water tanker truck when required. May prepare, Maintain and keep county road division records, performs minor adjustment and mechanical repairs on various pieces of equipment. Participates with subordinates on major mechanical repairs on various pieces of equipment. Participates with subordinates on major mechanical repairs, flags traffic, installs and cleans culverts, cattle guards, and guardrails. Will occasionally perform as lead worker; performs related duties as required. Performs manual labor, to include pothole repair, pole and sign installation, barricade and guardrail structures, culverts drainage ditches, etc. Also required to perform as a crewmember to complete tasks as assigned.

EDUCATION REQUIREMENTS:

1. Any combination of heavy-equipment operation and maintenance certified heavy equipment operation school or training and/or practical experience operating medium and heavy-duty equipment totaling two (2) years.
2. May be required to read and write in the English language at the time of hire.

SPECIAL SKILLS OR REQUIREMENTS:

3. Demonstrates the ability to perform the duties required at the journeyman level. Ability to follow oral and written instruction.

4. Possess a valid New Mexico Motor Vehicle (minimum) Class "B" Commercial Driver's License at the time of hire.
5. Successful completion of a performance test is necessary before progression to next level.
6. May be required to pass a physical examination prior to appointment.
7. Position classified as a safety-sensitive position subject to San Miguel County's drug and alcohol testing guidelines and procedures.

WORK ENVIRONMENT:

Works outside in varying weather conditions. Subject to falls and bruises, considerable physical activity, and irregular working hours. Work may be performed in rough terrain and/or inclement weather conditions. Willingness to accept change of geographical assignment.

May be required to on-call duty at various times.

PHYSICAL REQUIREMENTS:

Health, Strength and stamina to perform arduous tasks.

Mobility Factor:

Walk 25%

Primary work position: Stand 25%, Sit 10%, Bends 10%, Runs 10%, Climbs 10%, Lifts 10%

SPECIFIC MOVEMENTS:

Trunk: Bends Frequently

Arms: Reaches, extends to vehicle/equipment compartment and/or dashboards. Lifts and carries objects weighing 25 to 100 lbs. and over.

Legs: Bends, walks, squats, and kneels.

Hands: Gross Dexterity, occasionally, Grasp/manipulate, frequent speed required, often-bilateral coordination, and continuous eye/hand coordination.

JOB DESCRIPTION APPROVED BY THE BOARD OF COUNTY COMMISSIONERS ON:


 _____ 9/12/05
 County Manager Date


 _____ 9/12/05
 Supervisor Date

 Employee Date