

**REQUEST FOR PROPOSALS FOR
HEATING, VENTILATION AND AIR-CONDITIONING (HVAC) SERVICES**

The County of San Miguel is requesting sealed proposals for Heating, Ventilation and Air-Conditioning (HVAC) Services.

Request for Proposals may be obtained from the County Finance Office located in the San Miguel County Administration Building, 500 W. National Avenue, Suite 304, Las Vegas, NM 87701 or by e-mail request to lvigil@co.sanmiguel.nm.us. Proposals must be delivered to the San Miguel County Manager's Office, 500 West National Avenue, Suite 201, Las Vegas, NM 87701 by 3:00 p.m. on May 10, 2018. The envelope containing the proposal shall be clearly labeled "**RFP SAN MIGUEL COUNTY HEATING, VENTILATION AND AIR-CONDITIONING SERVICES**", on the lower left hand corner. It shall be the responsibility of the Offeror submitting a proposal to see that their proposal is delivered to the County Manager's office by the date and time set above. If the mail or delivery of the proposal by whatever means is delayed beyond the opening date and time, the proposal thus delayed will not be opened nor considered. Faxed and/or emailed proposals will not be accepted. The Offerors shall provide six (6) copies of their proposal.

The County of San Miguel shall open sealed proposals at 3:00 p.m. on May 10, 2018 in the Finance Conference Room, 500 West National, Las Vegas, NM 87701.

The County of San Miguel reserves the right to reject any/or all proposals.

Approved by:

John Tiernan, Maintenance Technician

Melinda Gonzales, Finance Supervisor

Vidal Martinez, Ed.D. County Manager

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