



Board of County Commissioners

Maria L. Martinez
Chair-District 4

Harold M. Garcia
Vice-Chair-District 1

Janice C. Varela
Commissioner-District 2

Max O. Trujillo
Commissioner-District 3

Chris A. Najjar
Commissioner-District 5

Vidal Martinez, Ed.D.
County Manager

PUBLIC NOTICE DISSEMINATED FOR TODAY'S MEETING

The San Miguel County Board of Commissioners will hold a regular monthly meeting on Tuesday, July 9, 2019 beginning at 2:00 p.m., at the San Miguel County Administration Complex located at 500 West National Avenue, Suite 200, Las Vegas, New Mexico 87701. During the meeting, a County Board of Finance Meeting will take place.

NOTICE TO PEOPLE WITH DISABILITIES: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the San Miguel County Managers Office at (505) 425-9333 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Commission Administrator at either of the above numbers if a summary or other type of accessible format is needed.

Notice Published Las Vegas Optic: July 3, 2019

Notice Posted on the SMC Website at www.co.sanmiguel.nm.us: June 28, 2019

At least 72 hours in advance of the meeting, the following agenda for today's meeting was posted and available for public inspection on the San Miguel County Website at www.co.sanmiguel.nm.us, and also available in hard copy at the office of the San Miguel County Manager.

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SALUTATION TO THE NEW MEXICO STATE FLAG:

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures."

APPROVAL OF AGENDA

Administration Complex
500 West National Avenue, Suite 201 Las Vegas, New Mexico 87701 (505) 425-9333 phone (505) 425-7019 fax

APPROVAL OF MINUTES

June 11, 2019 Regular Meeting

June 27, 2019 Special Meeting

PUBLIC INPUT FORUM

NEW BUSINESS

Oath of office San Miguel County Detention Center

Presentations 5 minute time limit

Presentation: NMSU 4-H Extension Office

Presenter: NMSU

Presentation: San Miguel County Family and Community Health Council

Presenter: Barbara Casey

Presentation: Samaritan House Inc.

Presenter: George F. Lyon

Presentation: Senior Citizens Program

Presenter: Wanda Salazar

Presentation: David F Cargo Library

Presenter: Rebecca Rodriguez- Salazar

Presenters: Jessica Sena, Asphalt Pavement Association of NM; Anita Evans, Seal Master;
Terrell Wade and Cory Peyton, HollyFrontier

REGULAR ORDER

1. RESOLUTION NO. 07-09-2019-001

Background Information: A resolution in support of protecting wildlife corridors in the upper Rio Grande Basin.

Action Requested of Commission: Review and approval

Staff Recommendation: Approval

Presenter: Max Trujillo, Commissioner

2. THREE YEAR BUILDING ASSET PLAN

Background Information: The maintenance supervisor conducted a assessment if specific county buildings and developed a three year assets plan. The assessment includes a physical adequacy of construction, materials and fixed assets. Total asset improvement plan projected cost: \$274, 200.00.

Action Requested of Commission: Information only

Staff Recommendation: Information only

Presenter: John Tiernan, Maintenance Supervisor

3. SAN MIGUEL COUNTY DETENTION CENTER MEDICAL AND BEHAVIORAL HEALTH SERVICES

Background Information:

A request for proposals for detention center medical and behavioral health services was released on May 3, 2019. Two companies submitted proposals and were evaluated by a 5-person committee. The committee has recommended CorrHealth as its selection to provide these services and is recommending that the Commission approve the selection and allow the county manager to negotiate pricing with CorrHealth as the provider.

Action Requested of Commission: Review for Approval

Staff Recommendation: Approval

Presenter: Matthew A. Elwell, Warden

4. GRANT AGREEMENT SAP 19-D2517-GF

Background Information: San Miguel County received Grant Agreement SAP 19-D2517-GF, which provides \$85,000 to purchase and equip a transport truck for roll-off containers for the solid waste department of San Miguel County. The Agreement requires acceptance by an adopted Resolution and signature on said Agreement by the County Commission Chair.

Action Requested of Commission: Accept Grant Agreement SAP 19-D2517-GF and authorize Commission Chair Maria L. Martinez to sign the Agreement and to sign Attachment F – Resolution No. 07-9-2019-PW-D2517

Staff Recommendation: As per action requested of Commission

Presenter: Alex Tafoya, Planning and Zoning Supervisor

5. GRANT AGREEMENT SAP 19-D2518-GF

Background Information: San Miguel County received Grant Agreement SAP 19-D2518-GF, which provides \$20,000 to purchase and equip solid waste bins for the solid waste department of San Miguel County. The Agreement requires acceptance by an adopted Resolution and signature on said Agreement by the County Commission Chair.

Action Requested of Commission: Accept Grant Agreement SAP 19-D2518-GF and authorize Commission Chair Maria L. Martinez to sign the Agreement and to sign Attachment F – Resolution No. 07-9-2019-PW-D2518

Staff Recommendation: As per action requested of Commission

Presenter: Alex Tafoya, Planning and Zoning Supervisor

6. APPROVAL OF CONTRACT – STANTEC CONSULTING SERVICES

Background Information: At its May 15, 2019 meeting, the Board of County Commission authorized County staff to enter into contract negotiations with Stantec Consulting Services for engineering services as needed. San Miguel County has received the contract from Stantec Consulting Services.

Action Requested of Commission: Approve contract between San Miguel County and Stantec Consulting Services; authorize the County Manager to sign the contract.

Staff Recommendation: As requested of the Commission.

Presenter: Alex Tafoya, Planning and Zoning Supervisor

7. APPLICATION NO. SC-0090 SUMMARY SUBDIVISION

Background Information: Application No. SC-0090 Summary Subdivision, has been submitted by Lawrence J. Lucero who proposes to divide a tract of land consisting of 4.802 acres, more or less, into three (3) tracts.

Action Requested of Commission: (1) Review the Application; (2) hold and conduct a public hearing on the Application; and approve the Application.

Staff Recommendation: As requested of the Commission.

Presenter: Alex Tafoya, Planning and Zoning Supervisor

8. RESOLUTION NO. 07-09-19-ICIP

Background Information: San Miguel County has prepared its Infrastructure Capital Improvement Plan (ICIP) for 2021-2025. Selection of the top five (5) projects and adoption of the ICIP must be by resolution.

Action Requested of Commission: (1) Accept comment on projects to be included in the ICIP; (2) select the top five projects for legislative ranking; and (3) adopt Resolution No. 07-09-19-ICIP.

Staff Recommendation: Accept comment, select the top five projects and adopt the Resolution.

Presenter: Alex Tafoya, Planning and Zoning Supervisor

9. RESOLUTION NO. SMC-07-09-2019-CAP AUTHORIZING SAN MIGUEL COUNTY TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR ROAD IMPROVEMENT FUNDS THROUGH THE LOCAL GOVERNMENT ROAD FUND PROGRAM

Background Information: The San Miguel County Public Service Division appealed to the New Mexico Department of Transportation for funding assistance through the 2019-2020 Cooperative Funding Assistance Program to improve the conditions of its public right-of-way. The New Mexico Department of Transportation authorized the County \$112,685.00 (75%) as an appropriation from the State with the understanding the county is to match \$37,562.00 (25%) for this project.

Action Requested of Commission: Approve Resolution 07-09-2019-CAP

Staff Recommendation: Approve Resolution 07-09-2019-CAP and authorize staff to submit the 2019-2020 Cooperative Agreements to the New Mexico Department of Transportation for execution.

Presenter: Arnold Lopez, Interim Director

10. RESOLUTION NO. SMC-07-09-2019-CO-OP AUTHORIZING SAN MIGUEL COUNTY TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR ROAD IMPROVEMENT FUNDS THROUGH THE LOCAL GOVERNMENT ROAD FUND PROGRAM

Background Information: The San Miguel County Public Service Division appealed to the New Mexico Department of Transportation for funding assistance through the 2019-2020 Cooperative Funding Assistance Program to improve the conditions of its public right-of-way. The New Mexico Department of Transportation authorized the County \$55,491.00 (75%) as an appropriation from the State with the understanding the county is to match \$18,497.00 (25%) for this project.

Action Requested of Commission: Approve Resolution 07-09-2019-CO-OP

Staff Recommendation: Approve Resolution 07-09-2019-CO-OP and authorize staff to submit the 2019-2020 Cooperative Agreements to the New Mexico Department of Transportation for execution.

Presenter: Arnold Lopez, Interim Director

11. RESOLUTION NO. SMC-07-09-2019-SB AUTHORIZING SAN MIGUEL COUNTY TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR ROAD IMPROVEMENT FUNDS THROUGH THE LOCAL GOVERNMENT ROAD FUND PROGRAM

Background Information: The San Miguel County Public Service Division appealed to the New Mexico Department of Transportation for funding assistance through the 2019-2020 Cooperative Funding Assistance Program to improve the conditions of its public right-of-way. The New Mexico Department of Transportation authorized the County \$63,080.00 (75%) as an appropriation from the State with the understanding the county is to match \$21,027.00 (25%) for this project.

Action Requested of Commission: Approve Resolution 07-09-2019-SB

Staff Recommendation Approve Resolution 07-09-2019-SB and authorize staff to submit the 2019-2020 Cooperative Agreements to the New Mexico Department of Transportation for execution.

Presenter: Arnold Lopez, Interim Director

12. LEGISLATIVE APPROPRIATION NO. D3393

Background Information: County Commission took action to accept Legislative Appropriation No. D3393, which provides \$100,000.00 to plan, design and construct road improvements to County road B26C, including overlay, in the Chapelle are in San Miguel County. The agreement was sent to Department of Transportation for approval.

Action Requested of Commission: Review and Approve.

Staff Recommendation: Review and Approve.

Presenter: Arnold Lopez, Interim Director

13. LEGISLATIVE APPROPRIATION NO. D3390

Background Information: County Commission took action to accept Legislative Appropriation No. D3390, which provides \$50,000.00 to plan, design and construct improvements to county road A27 in the Gallinas area in San Miguel County. The agreement was sent to Department of Transportation for approval.

Action Requested of Commission: Review and Approve.

Staff Recommendation: Review and Approve.

Presenter: Arnold Lopez, Interim Director

14. LEGISLATIVE APPROPRIATION NO. D3394

Background Information: County Commission took action to accept Legislative Appropriation No. D3394, which provides \$50,000.00 to plan, design, and construct low water crossing structure and road overlay improvements to county road B51A in San Miguel County. The agreement was sent to Department of Transportation for approval.

Action Requested of Commission: Review and Approve.

Staff Recommendation: Review and Approve.

Presenter: Arnold Lopez, Interim Director

15. LEGISLATIVE APPROPRIATION NO. D3392

Background Information: County Commission took action to accept Legislative Appropriation No. D3392, which provides \$25,000.00 to plan, design and construct, equip, maintain, and make improvements to Pendaries Road, county road A4 and county road A34 in the Rociada area in San Miguel County. The agreement was sent to Department of Transportation for approval.

Action Requested of Commission: Review and Approve.

Staff Recommendation: Review and Approve.

Presenter: Arnold Lopez, Interim Director

16. LEGISLATIVE APPROPRIATION NO. D3391

Background Information: County Commission took action to accept Legislative Appropriation No. D3391, which provides \$50,000.00 to plan, design and construct road and drainage improvements to county road A34 in the Pendaries area in San Miguel County. The agreement was sent to Department of Transportation for approval.

Action Requested of Commission: Review and Approve.

Staff Recommendation: Review and Approve.

Presenter: Arnold Lopez, Interim Director

17. PUBLIC WORKS DIVISION REPORT FOR THE MONTH OF JUNE 2019

Background Information: The San Miguel County Public Works Division submits a report to County Commission on a monthly basis on any maintenance including blading of county roads and/or special projects with County Roads that are addressed.

Action Requested of Commission: For Informational Purposes Only

Staff Recommendation: For Informational Purposes Only

Presenter: Arnold Lopez, SMC Public Works Foreman

18. APPRAISAL INCENTIVE PAY

Background Information: As per State Statute, Section 4-39-5 NMSA 1978 (Chap 138, Sec. 2).

Action Requested of Commission: Approval of Additional Compensation as per IAAO Certification.

Staff Recommendation: Mario Sanchez-Chief Deputy, Sherry Salas-Chief Appraiser, Raymond Montano-Appraiser III and Devin Chavez-Appraiser II

Presenter: Connie M. Gallegos, County Assessor

19. PROTEST BOARD & ALTERNATE PROTEST BOARD MEMBERS

Background Information: Previous Two Board Members accepted to remain & two alternates to be replaced.

Action Requested of Commission: Approval for Protest Board Members

Staff Recommendation: Board Members - Roland Medrano, Lorraine Padilla, Alternates-John David Hernandez & Elizabeth DeMare

Presenter: Connie M. Gallegos, County Assessor

BOARD OF FINANCE MEETING

20. BANK TRANSFERS FOR THE MONTH OF JUNE

Background Information: Regulation No. ADM-R-08-09-2016-CM Governing Wire Transfer

Action Requested of Commission: Informational purposes only

Staff Recommendation: None

Presenter: Bertha Bustamante, County Treasurer

21. QUARTELY TAX DOLLAR REPORT

Background Information: Collections

Action Requested of Commission: Information only

Staff Recommendation: None

Presenter: Bertha Bustamante, County Treasurer

22. RESOLUTION 2019-07-09-F1, PROVIDING SUPPORT TO THE EL CENTRO FAMILY HEALTH CENTER FOR FISCAL YEAR 19/20.

Background Information: To provide financial support to offset costs in which indigents patients are unable to cover.

Action Requested of Commission: Review and approve.

Staff Recommendation: Review and approve.

Presenter: Melinda Gonzales

23. INDIGENT CLAIMS

Background Information: To provide the Commission with information regarding the indigent claims processed since the last Commission Meeting.

Action Requested of Commission: Ratification of the indigent claims

Staff Recommendation: Ratification of the indigent burial payment

Presenter: Melinda Gonzales

24. RECEIPT REPORT FOR THE MONTH OF MAY 2019

Background Information: To provide the Commissioners with a Receipt Detail Report for the month of May 2019.

Action Requested of Commission: Informational purposes

Staff Recommendation: Informational purposes

Presenter: Melinda Gonzales

25. JOURNAL ENTRY REPORT FOR THE MONTH OF MAY 2019

Background Information: To provide the Commissioners with a Journal Entry Reports for the month of May 2019

Action Requested of Commission: Informational purposes

Staff Recommendation: Informational purposes.

Presenter: Melinda Gonzales

26. CASH BALANCE REPORT FOR THE MONTHS OF MAY 2019

Background Information: To report the May 2019 reconciled cash balances.

Action Requested of Commission: Informational purposes only

Staff Recommendation: Informational purposes only

Presenter: Melinda Gonzales

27. BUDGET REPORT FOR THE PERIOD OF JULY 1, 2018 THROUGH MAY 31, 2019

Background Information: To provide the Commissioners with a FY18/19 Year to Date Budget Report

Action Requested of Commission: Informational purposes only

Staff Recommendation: Informational purposes only

Presenter: Melinda Gonzales

28. ACCOUNTS PAYABLE REPORT FOR THE PERIOD OF MAY 2019.

Background Information: Present payments processed through the finance office and Bernalillo County on behalf of San Miguel County.

Action Requested of Commission: Review and approve.

Staff Recommendation: Review and approve.

Presenter: Melinda Gonzales

EXECUTIVE/CLOSED SESSION

- A. Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings Act, more specifically personnel matters regarding specific county departments:
County Attorney Contract : Dave Romero Law Firm

ADJOURNMENT